

This procedure is a guideline to help ensure a smooth transition when cleaning and restarting a processor or when transitioning from one manufacturer's processing chemicals to another or from one type to another even if the supplier has not changed.

Before Processor Shutdown

Check to ensure the reference step of the process control strip is within operating parameters. It may be best to repeat the process control procedure twice to check for consistency before changing out the old and installing the new. If you do not have a sensitometer and are using pre-exposed control strips, monitor the LD and RD steps. If the reference step is not within limits determine the reason and make the appropriate adjustments until they are. (Check production work to determine if the control strips could be the error.)

Document the Reference density of the control strip _____ at step_____

When this is confirmed, do the following:

Processor Conversion

1. Turn off Processor.
2. Remove racks
3. Drain the Developer and Fix tanks.
4. Rinse both developer and fix tanks with clean water prior to adding systems cleaners.
5. Use Imagelink Developer Systems Cleaner to clean developer tank and racks.
Alternatively depending on regional availability use properly mixed Imagelink Microclean systems cleaner.
6. If using a replenishment system, replace the developer and fix bottles with new chemicals.
7. Fill processor tanks with the appropriate chemistry

8. Turn on processor and bring to temperature with agitation.

9. In the dark room splice together and then process:
 - 5 Customer control strips

10. Document the average of the following:
 - reference density step _____ at step_____

11. Adjust temperature or speed until this reading is +/- .02 of the reference density documented before dumping the original chemicals.

Note: For additional information see D-17 Control Procedures for Source Document Microfilm Processing